

MAMTA INSTITUTE OF EDUCATION

Chintamanpur, Daraundha, Siwan - 841404 (Bihar)

Vacancy for Teaching & Administrative Positions in Management Division

Sl.No.	Courses	Designation	Minimum Qualification	Minimum Experience	No. of Post
	<ul style="list-style-type: none"> • MBA • PGDM • PGCM • BBA • MCA • BCA • BJMC • BHM & CT 	Principal	MBA/Ph.D	- 15 years total experience- At least 3 years as Professor	4
		Vice Principal	MBA / PGDM / Ph.D	- 8–10 years of teaching/admin experience	4
1		HOD	MBA / PGDM / Ph.D	Min. 10 years with at least 5 years in leadership roles	4
2		Professor / Associate Professor	MBA / PGDM	Min. 10 years (incl. 3 years as Associate Professor)	12
4		Assistant Professor	MBA / PGDM	0–2 years	12
5		Lecturer	MBA / PGDM	0–2 years	12
6		Hostel Warden	M.sc. Or B.sc. Or Graduate with Home sci. or Degree in Hotel Mgt. or Equivalent	Min 3 years in hospital / hostel / Hotel management	4 (2M/2F)
7		Counsellor	MBA / Hospital Management / Hotel Mgt. Or Equivalent in any	1–2 years in student counselling	6 (F)
8		Office Assistant Cum Computer Operator	12Th + Computer Knowledge	1–2 years in clerical/computer operations	4
9		PRO (Public Relations Officer)	12Th + good communication skills	2 years in PR or student interaction	4 (F)
10		Peon	10th Pass	1 year in support staff work	6